

## JOB DESCRIPTION

TITLE: AVL Technician  
CATEGORY: Full-Time  
DEPARTMENT: Weekend Experience  
REPORTS TO: Technical Director  
LOCATION: Cranberry Campus

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### JOB SUMMARY

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As an AVL Technician you'll work with the production team and through volunteers to support the vision of Victory Family Church at the Cranberry Campus with a focus in the Next Generation area.

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### ESSENTIAL FUNCTIONS

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The essential function of all staff members is to teach and demonstrate the *Ephesians 4:12* model. – “equip the saints for the work of ministry” Our primary responsibility is not to do the entire ministry, but to equip (i.e. – train, lead, and develop) others for ministry that builds up the body of Christ. All staff should be equipping others in leadership and pastoral care.

#### **General Responsibilities**

- You'll work closely production and experience team to create high end distraction free weekend experiences.
- You'll work through others and brings up volunteers as according to Ephesians 4:12.
- You'll help integrate and maintain various A/V/L equipment throughout the Cranberry Campus.
- You'll assist in the setup of audio/visual equipment needed in various locations throughout the building.
- You'll give input and strategize ways to improve the atmosphere all areas of the Cranberry Campus.
- You'll work closely with next-gen teams to build up volunteers.
- Attends department and collaboration meetings.

#### **Weekend Services**

- Oversees the operation of all audio/visual/multimedia equipment in the Next Generation and adult meeting rooms.
- Assists and trains volunteers on rehearsal days and weekends.
- Troubleshoots any problems that may arise in Children's, Youth, Young Adults, Small groups, and Café.
- Assists Main Service Production Team in any needs they may have.

#### **Wednesday SOZO (Youth) Services**

- Oversees the setup and operation of all audio/visual/multimedia equipment for the SOZO services.
- Assists and trains volunteers.

### **Special Events & Miscellaneous**

- You'll work closely with the rest of the production team to provide AVL for various events
- You'll work closely with the rest of the production and next-gen teams to provide and unforgettable camp/conference experience
- Assist in stage builds

### **Miscellaneous**

- Maintains a vital and growing personal walk with the Lord through committed Bible study, prayer, and meditation.
- Complies with expectations in the Employee Handbook.
- Fulfills the performance standards of the position and comply with policies, rules, and procedures of the church, including those communicated verbally or in writing.
- Performs other duties as assigned.

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## **JOB REQUIREMENTS**

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### **Job Must-Haves**

- 3+ years of production experience or in a similar field.
- Incredible attention to detail.
- Loves working with and building teams.

### **Experience In**

- Digital Audio Consoles, Dante systems
- DMX Lighting programming and ART-Net control systems
- ProPresenter
- Macintosh systems
- Knowledge in Media Servers and LED walls is a plus

### **Time Requirements**

- 40 – 50 hours / week

(Schedule may flex based on events)

- Sunday: 8am - 2pm
- Monday: Off
- Tuesday: 8:30am- 4:30pm
- Wednesday: 12pm - 8:30pm
- Thursday: 8:30am - 9pm
- Friday: Off
- Saturday: 3pm - 8pm
- Now Nights: 3rd Friday of every month: 12pm - 10pm

**Victory Family Church reserves the right to change, rescind, add, or delete the duties and responsibilities within this job description at any time.**

**SIGNATURE**

I have read and understand the AVL Technician job description and can perform the essential functions with or without reasonable accommodation. I understand that nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. I understand that this job description reflects management's assignment of essential functions, but it does not prescribe or restrict the tasks that may be assigned. I further understand that employees are at-will and they or Victory Family Church may terminate the employment relationship at any time for any reason.

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Name (Print)

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Date

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Name (Signature)

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Date